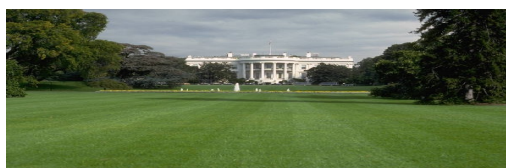


## **Application Process**

1. Complete the Application for Employment.
2. Mail or fax completed application and resume to: AnderSun Lawn Service, 7900 Cedar Street, Greenfield, MN 55373-8405 Fax: 763.477.9573
3. If a job offer is extended, the applicant must complete the Pre-Employment Background Check form and supply a copy of their Driver License and a driving record from the Department of Motor Vehicles within seven days of job offer.

If you have any questions, please contact Duane Anderson via email at [duane.anderson@andersun.biz](mailto:duane.anderson@andersun.biz) or phone at 612.801.1877



## ALS AnderSun Lawn Service    APPLICATION FOR EMPLOYMENT

<p><b>Mail or fax this application directly to AnderSun Lawn Service.</b>          AnderSun Lawn Service, 7900 Cedar Street, Greenfield, MN 55373-8405          Email: <a href="mailto:duane.anderson@andersun.biz">duane.anderson@andersun.biz</a> Phone: 612.801.1877 Fax: 763.477.9573 Web: <a href="http://www.andersun.biz">www.andersun.biz</a></p>				
<b>POSITION APPLYING FOR:</b>	First Name	Middle	Last	
Phone	Current Street Address	City	State	Zip
E-Mail				
Permanent Address (if different from above)				
Are you 16 or older? Yes      No	Are you legally able to be employed in the U.S.? Yes      No	Are you currently enrolled full time in an accredited school? Yes      No		
May we inquire of your present employer about your qualifications? Yes      No	Have you worked for a landscape or lawn service before? If yes, where:      when: What position:		Yes	No
Some of the positions require operation of a motor vehicle. Please answer the following questions:				
Drivers License No: _____ Expiration Date: _____				
Have you had any moving violations in the past 5 years? Yes      No      If yes, give details on a separate sheet of paper.				
Have you been convicted of a crime? Yes      No				
If yes, on a separate piece of paper, please list all criminal convictions. Do not include arrests for which there were no convictions. Do not include any conviction that has been annulled or expunged. ALS will consider only those convictions that are job-related. A conviction will not necessarily disqualify you from being hired. However, it is important that you list all convictions. Please provide the date of conviction, the crime, and the court. If you have been convicted of a crime, you may provide evidence of rehabilitation or evidence of present fitness for the position, on an attached sheet. You may include a copy of a release order, a statement regarding circumstances relevant to the crime, your age at the time of committing the crime, or other pertinent evidence.				
Which position are you interested in working for:				
Circle the days of the week you can work:      M      T      W      Th      F      S      Su				
Circle the time of day you can work:      mornings      afternoons      evenings				
How many hours per week are you interested in working?				
When will you be available for an interview?	What is the best time to reach you by phone?	What are the first and last dates you are available to work?		

<b>MOST RECENT WORK / VOLUNTEER EXPERIENCE</b> (attach an additional page if necessary)			
<b>Employer</b>	Address	Dates Worked From: To:	
Job Title	Supervisor	Phone	
Job Duties		Reason for Leaving	
<b>Employer</b>	Address	Dates Worked From: To:	
Job Title	Supervisor	Phone	
Job Duties		Reason for Leaving	
<b>EDUCATION</b>			
Name of High School, College, University, Trade School	Dates Attended	Degree	Major/Minor
<b>REFERENCES</b> (other than friends and relatives)			
1. Name _____ Relationship to you: _____ Phone: _____			
2. Name _____ Relationship to you: _____ Phone: _____			
3. Name _____ Relationship to you: _____ Phone: _____			

I certify that the answers given in this application for employment are true and complete to the best of my knowledge. I hereby authorize ALS to investigate all statements contained in this application for employment including any consumer reports or investigative consumer reports that ALS chooses to procure pursuant to the Federal Fair Credit Reporting Act. I release any party from any claims I may make based upon or related to information they may provide to ALS pursuant to this authorization. I understand that false or misleading information provided by me in this application or in interviews may result in rejection of my employment application or discharge in the event that I become employed by AnderSun Lawn Service.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**I acknowledge that ALS will use my social security number for a criminal background check .**

We are an equal opportunity employer. We consider applicants without regard to race, color, religion, sex, national origin, age, marital status, veteran status, disability, sexual orientation, or any other legally protected status.

**Office Use Only:**

**Social Security Number to be supplied at time of a job offering** \_\_\_\_\_

**ALS**  
**ANDERSUN LAWN SERVICE**

7900 CEDAR STREET  
GREENFIELD, MN 55373-8405  
PHONE: 763.477.4421 FAX: 763.477.9573  
CELL: 612.801.1877

Pre - Employment Background Check

First name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Date of Birth \_\_\_\_\_

Addresses for the past five years

Street \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

I, \_\_\_\_\_, hereby give permission to AnderSun Lawn Service to do a Background Check in criminal, civil and federal court. ***I will supply a copy of my Driver License and I will also obtain a copy of my driving record from the Department of Motor Vehicles within seven days of job offer.***

Date \_\_\_\_\_

\_\_\_\_\_  
Applicants Signature

**Office Use Only:**

**Pre-Employment Background Check information to be supplied at time of job offering**